**Child Protection Guidance Greater Glasgow for Orthopaedics - Non-RHC Sites**

Acutely e.g. in ED

If there is a child protection concern for a child in a non-RHC Emergency Department, this should be discussed with the senior in the department e.g. the ED Consultant or senior registrar. The Notification of Concern (NoC) should be completed before the child leaves the department.

The child may require transfer to RHC and admission. This may be under orthopaedics if their injury merits it, or may be jointly under acute paediatrics and child protection. The child protection team will advise.

Outpatient e.g. fracture clinic

Ideally, children with concerning fractures will be referred at the time of presentation to ED. Fracture clinic is an extremely difficult environment in which to discuss child protection referral with parents.  Occasionally there may be concern for a child who attends with their parent/carer and not the patient.

The child protection service will provide advice and support (initially this may be from one of the Child Protection Advisors). If a child protection medical examination is required, this will be coordinated by the Child Protection Consultant who will aim to contact the referring team in a timely manner.

To raise a NoC:

1. Document concerns in the medical notes and explain to the parents / carers the concern that has been raised and that referrals will be made to both Social work and the Child Protection service
2. Make a telephone referral to **Social Work** – clearly explain concern
3. Complete *and e-mail* a notification of concern (NOC) eform available on clinical portal
4. Make a referral to the **Child Protection Service**
5. Working hours (Mon – Fri, 09:00 – 17:00) telephone (#86605) to the child protection advice line. Initial discussion will be with a child protection advisor who will discuss with the consultant on for CPS
6. Mon-Fri 17:00-22:00h and Sat/Sun 09:00-22:00h: direct to child protection consultant via switchboard after discussion with the orthopaedic consultant on call
7. 22:00-09:00h acute medical registrar (ext 84678) in the first instance

How to Contact Social Work

Glasgow patients:

* If the child does not already have an allocated social worker the referral should be made to social care direct (01412870555) in hours, and standby social work (0141 3056706) out of hours.
* If the child already has a social worker then the referral should be made to the child’s own team in hours, and standby social work out of hours.
* In both these cases the NOC form should be sent to [scdchildrenandfamilies@glasgow.gsx.gov.uk](file:///%5C%5Cxggc.scot.nhs.uk%5CGGCData%5CFolderRedirects%5CGRI6%5CSMITHAL080%5CMy%20Documents%5Cchild%20protection%5Cscdchildrenandfamilies%40glasgow.gsx.gov.uk) and copied to

[gg-uhb.CPadmin@nhs.net](file:///%5C%5Cxggc.scot.nhs.uk%5CGGCData%5CFolderRedirects%5CGRI6%5CSMITHAL080%5CMy%20Documents%5Cchild%20protection%5Cgg-uhb.CPadmin%40nhs.net)

Children from other areas – contact numbers and e-mails for social work offices can be found in appendix 1 and 2 of the guidance notes accompanying the NOC form on staffnet. [http://www.staffnet.ggc.scot.nhs.uk/Corporate%20Services/Child%20Protection/Documents/Notification%20of%20Concern%20(Final).pdf](http://www.staffnet.ggc.scot.nhs.uk/Corporate%20Services/Child%20Protection/Documents/Notification%20of%20Concern%20%28Final%29.pdf)